

Font Request Form



University Relations has purchased a limited number of Helvetica Neue and Granjon font licenses for UCSF employees who are directly involved in the creation of marketing and communication materials. To request one of these licenses, please submit this form via email to identity@ucsf.edu

For all other users, including external designers, these font licenses are available for purchase online at myfonts.com: [Helvetica Neue](#) and [Granjon](#)

USER INFORMATION

Name: _____

Title: _____ Department: _____

Phone: _____ Email: _____

Briefly describe your reason for requesting the UCSF brand fonts (your role/the types of design/communications projects that you produce):

FONT REQUEST (check all that apply)

Note: We have added 3 font types to our existing brand font, Helvetica Neue. If you already have Helvetica Neue on your workstation, please check to see if you are missing these 3 font types.

- Granjon**
- Helvetica Neue Complete Package** (for users who do not have Helvetica Neue)
- Helvetica Neue Supplemental Package** (for users who are missing the 3 added font types)

TERMS OF USE

Upon approval of this form, you will be forwarding a font file(s) for your use as an authorized user in accordance with a certain end user license agreement (<http://www.myfonts.com/viewlicense?lid=1444>). Under the license, the file(s) may only be used on one computer/workstation and may not be transferred without notifying and obtaining prior permission from University Relations.

What this means?

- You are one of a limited number of authorized users under the license.
- As an authorized user you may access the file(s) only for official business use.
- You may only transfer the file in editable format to authorized users. When transferring the file to another - authorized user, you must notify University Relations via email to identity@ucsf.edu.

Violating the terms of use may result in liability. Your signature below represents your acknowledgement and your understanding of your obligation to comply with the terms of the license agreement.

Signature: _____ Date: _____